

## Finham Parish Council

Minutes of the Council Meeting held at 7:00pm,  
18<sup>th</sup> July 2019, at Finham Park School, Green Lane Finham

**Present:**

Councillor Ann Bush	Councillor Robert Fryer
Councillor James Cobbett	Councillor Angela Fryer
Councillor Anthony Dalton (Vice Chairman)	Councillor Colin Salt
Councillor Paul Davies (Chairman)	Councillor Kate Taylor

Coventry City Councillors: Councillor John Blundell

**Residents:** 6

**In Attendance:**

Jane Chatterton, Clerk & RFO

**44. Apologies**

There were no apologies for absence.

**45. Declarations of Interest**

There were no declarations of interest.

**46. Minutes of the Meeting held on 20<sup>th</sup> June 2019**

The minutes of the meeting held on 20<sup>th</sup> June 2019 were discussed.

**RESOLVED THAT** the minutes of the meeting held on 20<sup>th</sup> June 2019 were approved.

**47. Matters Arising not listed on the agenda**

There were no matters arising.

**48. FLAG**

The Chairman updated on FLAG events.

He had not attended a meeting of FLAG since the last parish council meeting due to a mini crisis within the FLAG organisation. The intended AGM that was to be held on Wednesday 3<sup>rd</sup> July 2019 did not happen as Lesley Charlton the Volunteer Organiser had resigned after having been on the receiving end of some strong criticism over her efforts to run library initiatives before and during the Finham Festival.

This meeting was changed into a discussion about what the Trustees could arrange for the future and soon afterwards John Oakley resigned as a Trustee.

In the meantime, Councillor Davies had been in discussion with the Chair of Trustees, Sue Vickery who outlined a number of plans under consideration at the moment and seemed very upbeat about the future. She expressed regret over the incident concerning Lesley Charlton.

The Finham Festival was a great financial success for FLAG. Monies raised nearly reached £1,000 which was approximately twice that managed last year.

**RESOLVED THAT** the update be noted.

#### **49. Correspondence**

##### **49.1 Finham Parish Council Meeting 20<sup>th</sup> June 2019 - Questions for Colin Whitehouse**

Following attendance at June's meeting Colin Whitehouse had promised to forward a written reply to the questions. This had now been received.

**RESOLVED THAT** the Kings Hill Group to discuss and create a response.

#### **50. Planning**

Planning Applications received since the last meeting

##### **Weekly list for the period 17 June to 21 June 2019**

Nothing to report

##### **Weekly list for the period 23 June to 29 June 2019**

Nothing to report

##### **Weekly list for the period 30 June to 6 July 2019**

###### **50.1 Application Number: CC/2019/1694**

Application Site: Avon House St Martins Road Application Type: County Consultation

Proposal: Demolition of Existing Building (except the electricity sub-station) & Construction of New Building, External Training Areas and Associated Works to serve as the Severn Trent Academy (D1 Use)

**RESOLVED THAT:** No comment.

###### **50.2 Application Number: LDCP/2019/1473**

Application Site: 20 Bathway Road

Application Type: Certificate of Lawful Development [Proposed]

Proposal: Application for a Lawful Development Certificate for a proposed single storey rear extension and internal alterations

**RESOLVED THAT:** No comment.

###### **50.3 Application Number: PA/2019/1700**

Application Site: 115 Erithway Road

Application Type: Prior Notification of Larger Home Extension

Proposal: Application under Prior Approval for rear extension. The extension will be 3.0 and 6.0 metres away from the original rear wall of the building with a height of 2.8 and 3.4 metres at the highest point and 2.8 and 2.1 metres to the eaves

**RESOLVED THAT:** No comment.

**Weekly list for the period 7 July to 13 July 2019**

Nothing to report.

**51. New Permitted development rules**

It was noted that New Permitted Development Rules had come into force. Under these new rules, homeowners in terraced and semi-detached homes would be able to put single story extensions of up to 6 metres at the rear of their properties without needing to obtain planning permission.

Those in detached homes would be able to extend by up to 8 metres. (29 May 2019)

A copy of the National Planning Policy Framework may be viewed online at

<https://www.gov.uk/government/publications/national-planning-policy-framework--2>

**RESOLVED THAT** the update be noted.

**52. PARISH ENHANCEMENTS****52.1 Scope**

**ACTION:** agenda item for future meeting.

**52.2 VE Day**

The Chairman updated that he had liaised with Councillor Walter Bush, Baginton Parish Council to discuss the possibility of a joint event.

A further meeting would be helpful to progress.

**ACTION:** agenda item for September/October.

**52.3 Parking restrictions**

**ACTION:** discussion at a future meeting.

**52.4 Installation of dog waste bins**

Coventry City Council had agreed to install more bins within Finham but had asked the Parish Council to provide a list of locations.

**RESOLVED THAT:** Councillor Dalton to investigate and provide a list to the Clerk.

**52.5 Grass verge protection against car parking**

Issue had been raised in the Neighbourhood Plan. There was a need to establish where the areas were.

It was noted that the fence by the Gospel Oak was being fixed by Street Scene, but a date was not known.

The issue of houses who had tarmacked over the grass verge on Green Lane was raised. A list was required of the addresses and the matter would then be raised with CCC to establish if they had permission to carry out the work.

**RESOLVED THAT:** Councillor Dalton to investigate and provide a list to the Clerk.

**52.6 Installation of electronic speed signs**

It was noted that the response received from CCC did not answer the parish council’s request.

Various options of signage including solar power, wind power was discussed.

**ACTION:** Agenda item for October’s meeting. Discussion to include where to install them and establish how many would be required.

**53. Finance**

53.1 to approve payments: -

Cheque Payments (Current Account)					
Date		Reference	Payee	Details	Value
18.07.19	E25	BACS	J Chatterton	Clerks Salary July 2019	
18.07.19	E26	BACS	HMRC	Tax & NI Payment clerk (July)	£76.66
18.07.19	E27	BACS	J Chatterton	Office allowance, mileage July & August 19	£68.96
18.07.19	E28	BACS	J Chatterton	Donation to Diabetes UK & Dogs Trust in memory of Cllr G Crookes	£50.00
18.07.19	E29	BACS	Seaton	Finham Festival Fire Extinguisher	£34.60
18.07.19	E30	BACS	J Cobbett	Finham Festival	£403.33

**RESOLVED THAT:** the above payments be approved.

**53.2 Bank Reconciliation up to 30<sup>th</sup> June 2019**

The Bank Reconciliation up to the 30<sup>th</sup> June 2019 was received and discussed.

<b>Balance per bank statements as at 30<sup>th</sup> June 2019:</b>	£	£
	<u>£48,207.41</u>	
		<b>£48,207.41</b>
Petty cash float (if applicable)	£0.00	£0.00
Less: any un-presented cheques at 30 <sup>th</sup> June 2019	<u>£0.00</u>	
		£0.00
Add: any un-banked cash at 30 <sup>th</sup> June 2019	£0.00	
		<u><b>£48,207.41</b></u>
Net balances as at 30 <sup>th</sup> June 2019		<u>£48,207.41</u>

**CASH BOOK**

Opening Balance 1 <sup>st</sup> April 2019 (Prior year Box 8)	£30,931.80
Add Receipts up to 30 <sup>th</sup> June 2019	£24,327.40
Less: Payments up to 30 <sup>th</sup> June 2019	(£7,051.79)
Closing balance per cash book as at 30 <sup>th</sup> June 2019	<u><b>£48,207.41</b></u>

**RESOLVED THAT** the bank reconciliation up to the 30<sup>th</sup> June 2019 be approved.

**52.3 Quarterly Report up to 30<sup>th</sup> June 2019**

The Quarterly Report up to the 30<sup>th</sup> June 2019 was received and discussed.

**RESOLVED THAT** the Quarterly Report up to 30<sup>th</sup> June 2019 be approved.

**52.4 Expenditure over £100 document up to 30<sup>th</sup> June 2019**

The Expenditure over £100 document was received and discussed.

**RESOLVED THAT** the Expenditure over £100 document up to 30<sup>th</sup> June 2019 be approved.

**52.5 Financial Request from FLAG**

A financial request had been received from FLAG to purchase portable shelving for the library.

The quotation received was for £4,200.00.

The Chairman suspended the Standing Orders and invited Sam Patel, FLAG Trustee to update the Parish Council on the questions raised.

Mr Patel stated that three quotations had been sought, two were still awaited. The current shelving was too heavy which prevented them from being moved. They were on casters, but these were broken. CCC had looked at repairing the casters but they said this was not possible.

Moveable shelves would enable the space in the library to be used more.

Other donations from the Parish Council were discussed. Councillor Mrs Bush asked for the cost of the administration work provided by the Clerk. It was confirmed that this was in the region of £700 per year.

The Chairman reinstated the Standing Orders.

**RESOLVED THAT:**

- (i) FLAG to provide all three quotations to the Parish Council for further discussion.
- (ii) Further investigation to see if the current shelving could be modified with heavy duty casters to enable them to be retained.

**52.6 Newsletter**

The next issue of the Finham Newsletter would be produced in September. Local people and businesses were able to advertise in the Newsletter. The fee for placing an ad was discussed.

**RESOLVED THAT:**

- (i) Half a page advert to be £25.00 per issue or £75.00 per year.
- (ii) Money to be donated to FLAG.

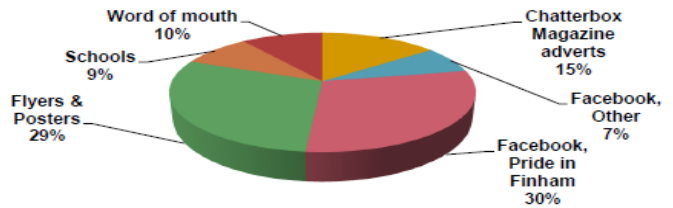
**53. Finham Events Working Party**

Councillor Cobbett had compiled statistical evidence in relation to the Finham Festival.

Visitor numbers were up by 200 on last year. The event had received many positive comments and local groups had successfully raised money on the stalls.

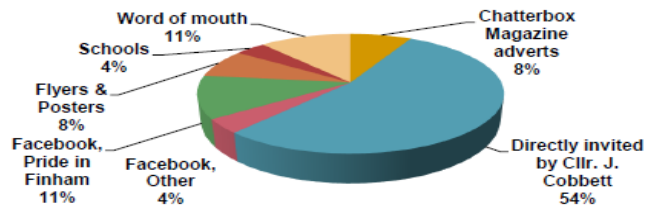
**Visitor Advertising - Successes**

Source:	Proportion:
Chatterbox Magazine adverts	10
Facebook, Other	5
Facebook, Pride in Finham	20
Flyers & Posters	20
Schools	6
Word of mouth	7



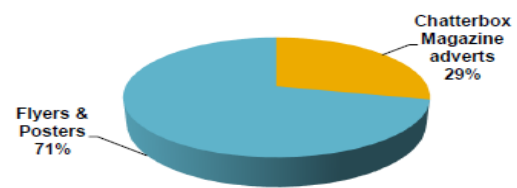
**Exhibitor Advertising - Successes**

Source:	Proportion:
Chatterbox Magazine adverts	2
Directly invited by Cllr. J. Cobbett	14
Facebook, Other	1
Facebook, Pride in Finham	3
Flyers & Posters	2
Schools	1
Word of mouth	3
FPC Newsletter	1



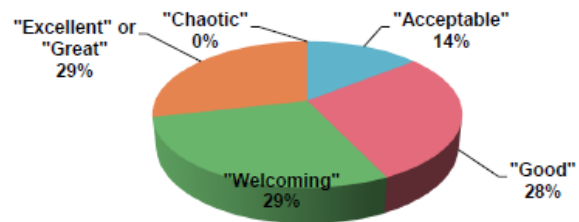
**Advertising Costs - Relativity (Approximate)**

Source:	Proportion:
Chatterbox Magazine adverts	£ 40.00
Flyers & Posters	£ 100.00



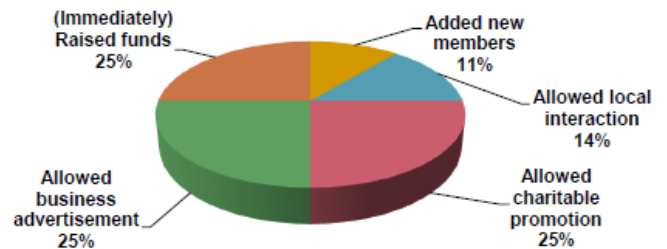
**Exhibitor setup and organisation**

Described as...	Proportion:
"Chaotic"	0
"Acceptable"	1
"Good"	2
"Welcoming"	2
"Excellent" or "Great"	2



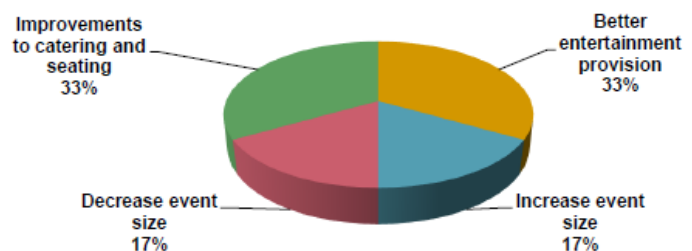
**Exhibitor Benefits**

Stated:	Proportion:
Added new members	4
Allowed local interaction	5
Allowed charitable promotion	9
Allowed business advertisement	9
(Immediately) Raised funds	9



**Future events - Suggestions**

Improvements by:	Proportion:
Better entertainment provision	2
Increase event size	1
Decrease event size	1
Improvements to catering and seating	2



The Chairman thanked Councillor Cobbett for all his hard work in arranging a successful and enjoyable event.

**RESOLVED THAT** the update be noted.

**54. Task groups & Working Parties**

Reports from Task Group and Working Party leads

- **Highways – Councillor Cobbett**

There were no issues to report.

- **Kings Hill – Councillor Fryer**

Councillor Fryer reported that at the Finham Festival the group were able to update residents about the current plan submitted by the developers. Three people were added to the mailing list and they were sent the set of points that were produced to support their responses to the current proposals.

There was no further news to report on the application for the three access points.

Following a Freedom of Information Request to CCC about Air Quality data, the group now had it in writing that no survey had been undertaken in recent years. They pointed out that the Developers had produced data and WDC had data that was collected around the Kenilworth area. It was maintained that CCC should acquire their own independent data before approving the current application from the Developers.

**ACTION:** Request CCC carries out an air pollution survey.

- **Schools – Councillor Mrs Bush**

Councillor Mrs Bush updated that the last day of term would be Monday 22<sup>nd</sup> July.

During the last week of term various events had taken place including the Nursery visiting Umberslade Farm and Reception went on a trip to Tamworth Castle. The end of year celebration assemblies were taking place. Possibly the highlight for the pupils were the school discos.

- **Coventry City of Culture – Councillor Ms Taylor**

Councillor Ms Taylor updated that she had met with Ellen Booth, who was responsible for our area of Coventry. Ellen had confirmed that she would attend October's meeting to provide an update.

- **Police & Crime – Councillor Mrs Fryer**

It was reported that the most recent figures available were for May and were as follows:

For the whole of Finham there were 23 crimes. 8 of these related to the BP garage which meant a total of 15 crimes for Finham.

**All crime 15**

Anti-social behaviour (1)  
Bicycle theft (0)  
Burglary (5)  
Criminal damage and arson (0) – BP = 1  
Drugs (0)  
Other crime (0)  
Other theft (1) - BP = 5  
Possession of weapons (1)  
Public Order (0)  
Robbery (0)  
Shoplifting (0) - BP = 1  
Theft from the person (0)  
Vehicle crime (1) - BP 1  
Violence and sexual offences (6)

No police officers attended the Finham Festival on Saturday 29<sup>th</sup> June.

In her update for the area, Sgt Amy Wright reported that there were no available officers on the day of the Festival because of the murder in Tile Hill which required all available officers to work on the investigation. This of course had to take priority.

Sgt Wright said that Finham performs well compared to other areas across the City.

Regarding the query about Speedwatch, Sgt Wright reported that they were currently having an issue with the speed watch kit. PSCO Worledge would make contact and arrange another date when she could.

Also, Councillor Mrs Fryer had not been given a date for officers to visit the Primary School to discuss the new Park Safe Scheme. It was therefore presumed this would now be in the next school year.

- **NHP - Councillor Davies**

Councillor Davies updated that the NHP Group held its last meeting in the library on 27<sup>th</sup> June to discuss further initiatives that could be actioned earlier than the report and to take on board the comments made on the questionnaires.

Councillor Davies was currently working through the comments and the top ten with the intention of publishing the results of this survey in a comprehensive fashion which is fairly time consuming and required a bit of thought of how to present it so that it is clear and the residents of Finham can identify with the wishes expressed and possibly recognise some of them.

At the moment he was targeting publishing an update in the September newsletter.

An email had been sent to Rob Haigh at CCC about the wish to have a short meeting with to discuss our progress but to date no reply had been received.

**55. Councillor's reports and items for future Agenda:**

Good Parishioner Award – agenda item for September.



**56. Public participation:** To adjourn to allow public participation.  
The Chairman suspended the Standing Orders

**Dog Waste Bins**

It was proposed that dog bins were required on Hadleigh Road.

**Councillor Blundell**

**377 Green Lane** – the planning application would be discussed at Planning Committee on 1<sup>st</sup> August 2019.

**Speedwatch** – disappointment was noted that the speedwatch scheduled for June did not take place due to it raining. Councillor Blundell reported that he had requested a meeting with the Police Commander, he would state that Wainbody Ward including Finham required a greater police presence.

**Petition for Kings Hill** – Councillor Blundell confirmed that he would sponsor a petition for Kings Hill. Arrangements to be made. An author was required to generate the petition, then he as Coventry City Councillor would present to Coventry City Council. The petition would then be considered by a Cabinet Member.

**57. Date for the next meeting**

The date for the next meeting was confirmed as 19<sup>th</sup> September 2019.

Meeting closed at 8:45pm

SIGNED BY THE CHAIRMAN  
COUNCILLOR ANTHONY DALTON

19<sup>th</sup> September 2019